



# Additional Particulars to be Supplied by Applicant

The Lodge, Seafield Cemetery  
Seafield Place  
Edinburgh, EH6 7QP  
T: 0131 554 1500  
F: 0131 554 1572  
papers@edinburghcrematorium.com

- 1 Name of Deceased.....
- 2 Day and hour proposed for cremation.....
- 3 Type of service. Full Service.....  Committal Only.....  No Service.....   
 Direct Cremation.....  Open to All.....  Private.....
- 4 Cremation to take place at: Warriston Crematorium – Lorimer Chapel (150+ people) .....   
*The Lorimer has 150 main area and 80 side chapel including chairs which can be moved if needed, if you feel that the service may be over 60 people it may be better to use the Lorimer. Also if the family ask for organ music the Lorimer has the better quality pipe organ.*  
 Warriston Crematorium- Cloister Chapel (max. 60 people).....   
 Seafield Crematorium (120 people).....
- 5 Name and Address of Officiant.....
- 6 Do you wish to have a collection.....YES/NO
- 7 I understand that the Company cannot accept any responsibility for floral tributes left at the Crematorium.

We will contact you after the cremation service to give you the opportunity to provide any feedback on how we could improve our services, and to provide you with information regarding assistance we offer and options for commemoration. If you do not wish to receive further communications from us by post, please contact us at papers@edinburghcrematorium.com. For more information about how we handle your personal data, please visit our privacy policy at <https://www.edinburghcrematorium.com>.

**Environmental Policy.** The Company is committed to minimising its environmental impact and so the following should be noted:

- a) CO2 from fossil fuels is emitted by cremators. Emissions are highest when a cremator is turned on at the start of a day. To minimise the number of cremators in daily use, there may be occasions when a cremation is not carried out on the same day as the funeral, however cremations will always be carried out within 24 hours of the service taking place, and Saturday funerals will be cremated on the same day. If it is imperative that a cremation is carried out on the same day as the funeral, then a written request to this effect should be attached to this form.
- b) Edinburgh Crematorium Ltd are members of the Association of Private Crematoria and Cemeteries national recycling scheme. Metals remaining following cremation, are collected from crematoria throughout the UK, and taken to a central point for recycling. All surplus monies derived from the recycling scheme will be distributed amongst selected charities and the amounts donated to each charity will be shown on the Association’s website. If you wish to make alternative arrangements for the disposal of any remaining metals from this cremation, please attach a written request to this application form and we will hold them at the crematorium on your behalf for one calendar month. Metals not collected within this period will be recycled as outlined above.
- c) British crematoria were legally obliged to reduce their mercury emissions by 50% with effect from 1st January 2013. Edinburgh Crematorium Ltd met this obligation in March 2008.

Signature of Applicant .....

Date.....

**Additional Particulars to be Supplied by Funeral Director**

Funeral Director's Name and address:

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.....

**DECLARATION OF FUNERAL DIRECTOR**

**HAVE EXPLAINED TO THE APPLICANT FOR CREMATION THAT:**

Standard chapel bookings are for 60 minutes but the service itself should finish at least 20 minutes prior to the following service, to allow sufficient time for mourners to leave the chapel and for the staff to prepare for the next funeral. Where a large attendance is expected, or where families prefer a longer service, I have advised the family that they should reserve the subsequent service, for which a nominal supplementary fee is payable. This avoids their service appearing hurried or rushed, as it is rarely possible to "run late" without causing distress and inconvenience to other service users.

**I CONFIRM THAT THE COFFIN COMPLIES WITH THE FOLLOWING STIPULATIONS:**

CONSTRUCTION

The coffin must be made of a suitable material which, when placed in a cremator and subjected to the cremation process, is easily combustible and which does not emit smoke, give off toxic gas or leave any retardant smears or drips after final combustion. No metal furniture or fittings whatever shall be used on a coffin for cremation. Coffin handles should be free from unnecessary metal components. No metal of any kind shall be used in the manufacture of such coffin except as necessary for its safe construction and then only metal of a high ferrous content. Cross pieces must not be attached to the bottom of the coffin. If it is desired to strengthen the bottom of the coffin, wooden strips may be placed lengthways for this purpose. External coatings to a coffin must allow for smokeless combustion and the use of nitro-cellulose varnish, polyurethane, melamine and any products containing polyvinyl chloride (PVC) must not be used. Water-based lacquer, free from additives containing heavy metals, may be used for coating a coffin or a suitable cloth may be used for covering a coffin. The exception to the foregoing is the use of polystyrene which is restricted to the coffin nameplate only and this must not exceed 90 grams in weight.

LINING

The use of sawdust or cotton-wool must be avoided. If lining of a coffin is necessary, this should be manufactured from polythene not exceeding 75 microns in thickness. Lead or zinc linings must not be used. The use of shredded paper within a coffin is not permitted.

SIZE

Coffin dimensions must not exceed length 81 inches (206 cm); depth 22 inches (56 cm). Seafeld Crematorium can accept a coffin up to 30 inches (76 cm) wide; Warriston Crematorium can accept a coffin up to 28 inches wide (71 cm) wide.

CLOTHING AND CONTENT

In order to minimise the release of pollutants to air, it is recommended that clothing should be of natural fibres and that shoes or any material manufactured from PVC should not be included. Body adornments from copper should be removed as should any easily removable prostheses or casts or other material. Additional items, particularly of glass or plastic, should not be placed within the coffin.

Signature of Funeral Director .....

Date.....

**THE COMPANY RESERVES THE RIGHT TO REFUSE TO CARRY OUT CREMATION IF THE ABOVE DECLARATION IS NOT SIGNED**

This Application should be lodged, along with the Certificate of Registration of Death (Form 14), at The Lodge, Seafeld Cemetery, Edinburgh EH 6 7QP, no later than 12 noon on the working day before the cremation service. For Saturday services, the forms should be lodged two working days in advance.